

SELF ASSIGNING SCRIMMAGES

The following instructions are for self assigning scrimmages. Scrimmages begin on Monday, February 9th and go through Saturday, February 21st.

- Log-in to the system.
- On the top left side of the page click on “Self Assign.”
- This will bring up the list of scrimmages to which you can assign yourself.
- You will notice that the scrimmages are in some cases listed twice. This occurs when both slots are open for assignment.
- Look down the list and pick the scrimmage/s you would like to assign yourself and click on “GO” on the far right. This will assign you to the scrimmage and the scrimmage number will be listed on the left at the top.
- Some scrimmages may be linked with another scrimmage due the scrimmages only being an hour and half long.
- As you assign yourself to a scrimmage any scrimmages that conflict with that date and time will be eliminated.
- When you scan down the screen you will notice that the all the dates with scrimmages are not listed. More dates will appear as you select scrimmages until the 16th has been reached.
- When you have completed your selects click “Exit.” This will return you to your log-in page.
- Click on “Schedule” just above “Self Assign.”
- Review your scrimmages and click on “Submit.”
- The first week of scrimmages will be “Published” on Sunday and you can print a copy of your scrimmages at that time.